



Policy Regarding Studies

1. Every student at the conservatory is entitled to 38 weeks of study per school year.
2. The day and time of individual classes is determined in coordination with the teacher. The rate of study is one hour per week or two half hours, according to the teacher's discretion. Any questions on the subject of classes, the amount of lessons and student progress, should be directed to the teacher. Alternate scheduling of classes throughout the school year will be left to the teacher.
3. Pairing students with teachers of a particular instrument will be done by the management, taking into account special requests, but management will not be obliged to fulfill these requests.
4. Students will be billed if they cancel a lesson. Notice of cancellation must be given directly to the teacher.
5. Lessons canceled due to "nature" (snow, etc.) will be refunded 50%.
6. Requests for transfer to another teacher must be submitted to the secretary by March 31, 2015, and will be addressed at the end of the school year prior to the academic year thereafter, and in coordination with the teacher.
7. Participating in musical activities outside the conservatory requires teacher and / or management approval.
8. Lending Instruments: There is a possibility of lending portable instruments for a fee. Details are in the Consent Form. Verify in advance that the specific instrument is available . It is strongly recommended to purchase an instrument from the second year forward.
9. Termination of studies during the year will be done only in conjunction with the teacher, and by the following procedure:
 - a. Written notice delivered to the Conservatory secretary by the 15th of the month will obligate me for tuition until the end of the current month only. Notice given in writing to the secretary after the 15th of the month will resulting in my being billed for the current month and the following month. I know that my son / daughter may study until the actual cessation of payments .
 - b. Cancellation fee: 150₪
 - c. Those who cancel their studies after the 31st of March will still be required to pay the remaining tuition balance until the end of the academic year tuition payments. Notice of termination of studies in April should be transferred to the Conservatory secretary until March 15, 2015. Students who will be taking their Bagrut exams or the America--

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Israel Cultural Foundation competition (Keren Sharett), can not quit school from April until the exam date.

10. Holidays will parallel the public schools, except Pesach, Lag B'Omer and arrested Passover, Sukkot and Shavuot.
11. Scholarships and Grants:
 1. Scholarships will be awarded only to people who fill out a scholarship request, together with confirmation of their current annual income, a bank statement from the previous month, a letter explaining the economic situation of the family, and the teacher's recommendation. Social Security recipients are required to submit receipts. A scholarship application form can be obtained from the Conservatory's secretary.
 2. Priority in providing scholarships is given to students who have studied at least one year at the Conservatory.
 3. Applying for a scholarship does not absolve the student from the payment of tuition and compliance with their obligations to the conservatory.
 4. Criteria for scholarships: economic background, the instrument being studied, continuity and level of achievement.
12. Exams and Certificates: Eligibility for a Certificate of Completion at different levels, will be given to a student who is tested and fulfills the requirements and tests of each division (Division A - Test on instrument + musical education; Division B - Test on instrument + three year Theory course; Division c - final recital + course on musical creativity + two year music history course). A pupil who has not completed their payment to the institution is not entitled to receive a certificate.
13. Modest appearance and behavior in the entire compound of the conservatory (Beth Yaacov School) as per religious requirements, is a must for all students.